

# AHRENS ALUMNI ASSOCIATION, INC.

## BY-LAWS

### ARTICLE I – FORMATION AND PURPOSE:

The purpose and formation of the Ahrens Alumni Association, Incorporated, hereinafter referred to as the Association, as a means for an interested group of former students, staff, and others:

- a) To promote, foster and keep active the concept of Ahrens.
- b) To maintain a greater public awareness of the role the school has played in providing your men and women an opportunity to earn a livelihood, become responsible citizens and realize their goals in life based on the education and training they have received at the school.
- c) To promote good fellowship, sympathetic understanding and the development and renewal of acquaintances; and
- d) To act as a vehicle for special events, fund raising activities, scholarship assistance, etc.

### ARTICLE II – MEMBERSHIP IN THE ASSOCIATION:

- a) **Sustaining Membership** in the Association is open to all former staff members and Ahrens students, who attended the school and to their spouses and friends as associate members and granted upon application being filed with the Association and upon validation and payment of dues.
- b) **Associate membership** in the Association will be granted to all friends, relatives and spouses of former students or staff who maintain an active membership in the Association and granted upon application being filed with the Association and upon validation and payment of dues.

### ARTICLE III – GOVERNING BODY OF THE ASSOCIATION:

#### a) **The Board of Directors:**

To be a member of the Board you must:

- 1) Be a member in good standing as of January 1<sup>st</sup> preceding the General meeting.
- 2) All nominees for the Board, both verbal and write-ins, shall have attended 3 meetings in a row prior to their approval.
- 3) All write-in nominations must be submitted 30 days prior to the March General meeting to the Secretary of the Alumni Association.
- 4) The Board of Directors shall at no time exceed 15 members.
- 5) Any vacancy occurring in the Board of Directors by death, resignation, disqualification or otherwise, may be filled by the affirmative vote of a majority of the remaining

Directors present for the unexpired portion of the term; this office may be held in pro-temp until such time the vacancy can be permanently filled.

- 6) Any member of the Board of Directors may be removed by the officers and remaining members of the Board of Directors whenever in its judgment the best interest of the Association will be served. Prior to any removal action, said member of the Board of Directors shall have written notice by the Association's remaining officers of said proposed action, being given the date, time and place where said action will be addressed and the reason for said action. Such action shall be without prejudice to the rights of the person so removed.
- b) **Officers of the Association:** shall be a President, Vice President, Secretary, and a Treasurer, each of whom **shall be elected by the Board of Directors.**
- 1) All elected officers must be a member in good standing.
  - 2) Officers shall be elected by the Board of Directors at the following regularly scheduled April meeting, or as soon thereafter that date as is practicable.
  - 3) Any vacancy of an Officer's position occurring by the death, resignation, and disqualification or otherwise may be filled by the affirmative vote of a majority of the Board of Directors present for the unexpired portion of the term; this office may be held in pro-temp until such time the vacancy can be permanently filled.
  - 4) Each officer shall hold office until his successor shall have been duly elected and shall have qualified or until his death or until he shall resign or shall be removed by the Board of Directors whenever in its judgment the best interest of the Association will be served thereby, but such action shall be without prejudice to the rights of the person to be removed.
  - 5) The election or appointment of an officer shall not of itself create any particular contractual rights.
- c) **President:** The President shall be the principal executive officer of the Association and subject to the control of the Board of Directors and shall in general supervise and control all of the business and affairs of the Association. The President shall, when present, preside at all meetings of the membership and of the Board of Directors. The President may sign, with the Secretary or any other officer of the Association thereunto authorized by the Board of Directors, all contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors to some other officer or agent of the Association, or shall be required by law to be otherwise signed or executed, and in general perform all duties incident to the office of the President and such other duties as may be prescribed by the Board of Directors from time to time.
- d) **Vice-President:** In the absence of the President or in the event of his or her death, inability or refusal to act, the Vice-President shall perform the duties of the President, and when so acting, shall have all powers of and be subject to all the restrictions upon the President. The Vice President may sign, with the Secretary, minutes of the Association meetings and shall perform such other duties as from time to time may be assigned to him or her by the President or by the Board of Directors.

e) **Secretary:** The Secretary shall:

- 1) Keep the minutes of the proceedings of the membership and of the Board of Directors in one or more books provided by that purpose;
- 2) See that all notices are duly given in accordance with the provisions of these By-Laws or as required by law;
- 3) Be the custodian of the Association records;
- 4) Keep a register of the post office address of each member which shall be furnished to the Secretary by the Chair of Membership.
- 5) The secretary shall be responsible for all incoming and outgoing correspondence and distribution thereof;
- 6) Sign with the President or Vice-President all documents, etc., which have been authorized by the Board of Directors and
- 7) In general, perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him or her by the President or the Board of Directors.

f) **Treasurer:** The treasurer shall:

- 1) Have charge of and be responsible for all funds and securities of the Association.
- 2) Receive and give receipts for monies due and payable to the Association from any source whatsoever, and deposit all such monies in the name of the Association in such banks, trust companies, or other depositories as shall be selected in accordance with the provisions of Article V of these By-Laws.
- 3) In general, perform all duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him or her by the President or by the Board of Directors. If required by the Board of Directors, the Treasurer shall give bond for the faithful discharge of his duties in such sum and with surety or sureties as the Board of Directors shall determine. The Treasurer shall provide a copy of their monthly report to the President and a copy to be attached to the minutes.

g) **Membership Chair:** Custodian of Membership records

- 1) Keep a register of the post office address of each member;
- 2) Provide a current copy to the Secretary and other officers as requested;
- 3) In general, perform all duties incident to the Membership Chair and such other duties as from time to time may be assigned to him or her by the President or the Board of Directors. Membership Chair shall provide a copy of their monthly report to the President and a copy to be attached to the minutes.



h) **Scholarship Chair:** The Scholarship Chairperson shall:

- 1) Be responsible for maintaining an application form in conformance with the following guidelines as set by the Board of Director:
  - a) The Ahrens Alumni Scholarships is open to all public, parochial and private schools high school seniors, graduating in the current school year; with preference given to all Ahrens Alumni's seniors graduating in the current school year, who is a direct descendant of an Ahrens Trade School Alumni Member who is a paid member in good standing.
- 2) Make the application form available in as many forums as is possible under the guidelines as set by the Board of Directors;
- 3) Shall receive applications sent to the Association within the time limit as set out in the application process and shall forward those applications unopened to the appropriate person or persons, committee, or agency agreed upon by the Board of Directors to review, evaluate and select the said applications;
- 4) Shall confirm, if applicable, the status of the Ahrens Alumni descendant.
- 5) Shall make a written report back to the Board of Directors on the decision of said person or persons, committee, or agency, within 5 days after said decision has been relayed to the Chairperson.

i) **Compensation:** Officers shall not receive any compensation for their services monetarily or otherwise.

#### **ARTICLE IV – CONTRACTS, LOANS, CHECKS AND DEPOSITS:**

- a) **Contracts:** The Board of Directors may authorize an officer or officers, agent, or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Association and such authority may be general or confined to specific instances.
- b) **Loans:** No loans shall be contracted on behalf of the Association and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances.
- c) **Checks, Drafts, Etc.:** All checks, drafts or other orders of the payment of money, notes or other evidence of indebtedness issued in the name of the Association, shall be signed by the Treasurer or President or Vice-President and in such manner as shall be from time to time determined by resolution of the Board of Directors.
- d) **Deposits:** All funds of the Association not otherwise employed shall be deposited to the credit of the Association in such banks, trust companies, or other depositories as the Board of Directors may select.
- e) **Audit of Funds:** All funds of the Association including cash, notes, receivables, physical assets, etc., shall be audited upon a formal written request of any member of the Association in good standing, to be done by an audit committee, which will include the member making said request, authorized and appointed by the Board of Directors. This committee shall have all funds held with the Association's depositories. Findings of this committee shall be made directly to the Board of Directors and to the membership at large.

**ARTICLE V – DUES:**

- 1) The fiscal year of the Association shall begin on the 1<sup>st</sup> day of January and end on the 31<sup>st</sup> day of December.
- 2) Dues in the Association shall be assessed to all sustaining and associate members in the amount of \$10.00 (Ten dollars).
- 3) There will be no pro-ration of dues.
- 4) Notification of dues shall be given to each member annually before the January due date in the form of a letter or incorporated in the newsletter.
- 5) Non-payment of dues will cause loss of membership.

**ARTICLE VI – BY-LAWS, ADMENDMENTS, ALTERATION OR REPEAL THEREOF:**

The Board of Directors shall have the power and authority to alter, amend or repeal By-Laws of the Association at any regular or special meeting at which a quorum is present by the vote of a majority of the Board of Directors present, subject always to the power of the membership under Kentucky law to repeal or change such By-Laws.

These By-Laws are hereby adopted this 19<sup>th</sup> of November, 2024 by the majority vote of the Directorship of the Association and replace any and all previously adopted by-laws of this Association.

**PRESIDENT**

**VICE PRESIDENT**

Pam Herman

Pam Herman

Joyce A. Welch

Joyce Welch

Date: November 19 2024

Date: November 19, 2024

NOTARY:

Anne F. Stephens November 19, 2024  
My commission expires August 19, 2025

